

# Creating folders in ThingLink – v1

MaFEA – Making Future Education Accessible  
PR2 – Guiding successful adoption

by Oona Haapakorpi



Funded by  
the European Union



[mafea.eu](http://mafea.eu)

## MaFEA – Making Future Education Accessible

### Creating folders in ThingLink

#### Introduction

This guide is designed to help you to understand how to create a folder.

#### How to Navigate

Additional **Good to know!** information has also been added to guide that you may need in the future.

### Index

MaFEA – Making Future Education Accessible .....	0
PR2 – Guiding successful adoption .....	0
Creating folders in ThingLink .....	1
Introduction .....	1
How to Navigate .....	1
How to create a folder .....	2



[mafea.eu](http://mafea.eu)

## MaFEA – Making Future Education Accessible

### How to create a folder

1. Navigate to where you want to create the folder. It is possible to create folders inside other folders.
2. Click on the + -button to create the folder.



3. Name your folder and click the Create -button.
4. You can find your folders by clicking the Content-button (1). Below is an example of three folders created in the default My content -folder (2).

