Managing Fectar spaces

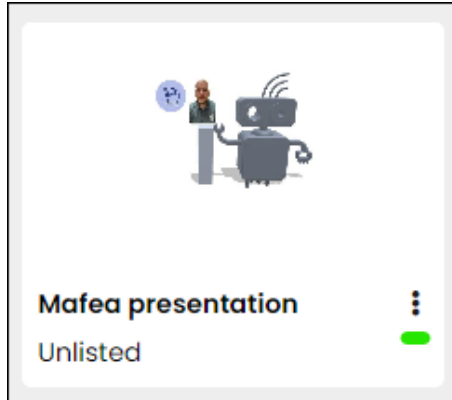MaFEA – Making Future Education Accessible

PR2 – Guiding successful adoption

MaFEA – Making Future Education Accessible

Managing Fectar spaces

This guide is designed to help you duplicate, delete or transfer your Fectar spaces to another account (e.g. from a Teacher account to a student account).
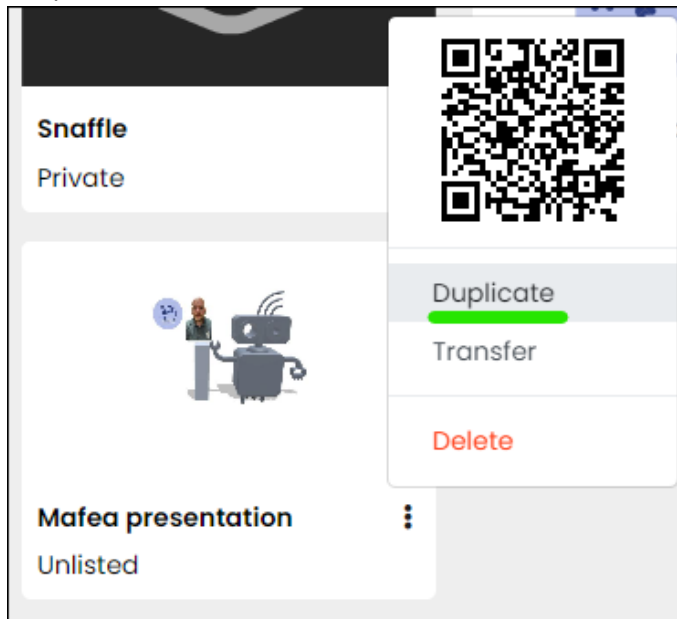
Duplicating a Fectar space

1. Go to the Space that you want to duplicate. Click on the "…" -button.
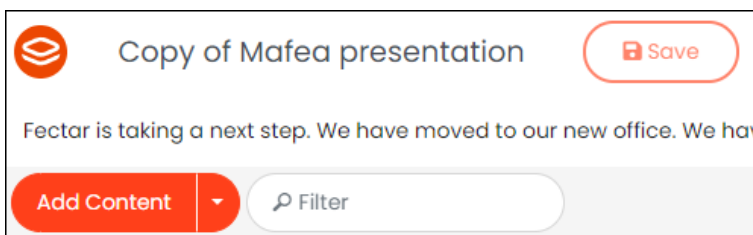
   a.

2. Click the Duplicate -button.

   a.

The duplicate space will be created and automatically open. The name will be "Copy of " then the name of the original space.
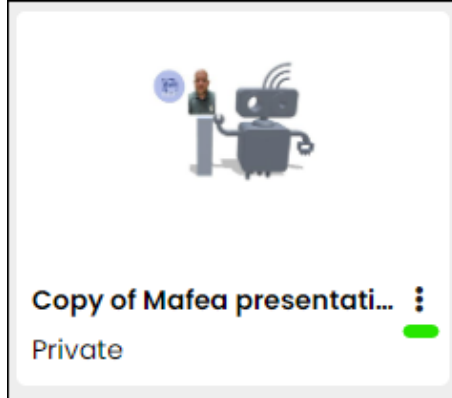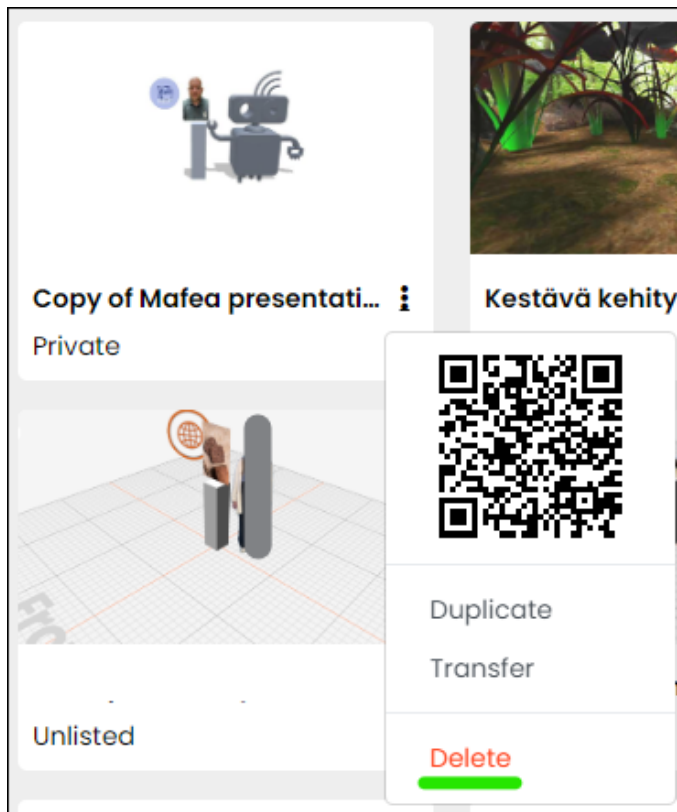
Deleting a Fectar space

Note! Deleting a space is permanent.

1. Go to the Space that you want to duplicate. Click on the "…" -button.
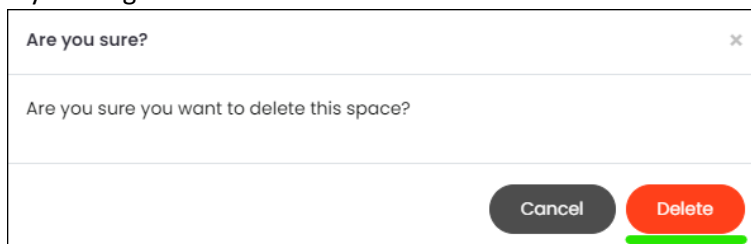
   a.

2. Click the Delete -button

   a.

3. Confirm by clicking the Delete -button.

   a.

The space will be permanently deleted.